WISSAHICKON SCHOOL DISTRICT

Ambler, Pennsylvania 19002-3496

MEMO

DATE: June 13, 2016

TO: Dr. Crisfield

FROM: Wade Coleman

RE: Obsolete Equipment

Below is a summary of Excess and Obsolete Supplies, Equipment and Other Property from several of the schools. The full list of items is available for review in the Business Administrator's office and on the website.

Magazine Racks, Teacher Desks, Chairs & Student Chairs	B & G Department Blue Bell
Books, Calculators & VHS Tapes	Curriculum Department Blue Bell High School
Desktop Computers, Monitors, Projector, Cell Phones, Servers, Tablet, Access Points, Printers, Phone System Cabinet & Overhead Viewscreens	Technology Department Blue Bell Central Office Lower Gwynedd Stony Creek

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Library - BB

Board Approval Date: 6/13/16

*** ALL BOOKS NEED ISBNs.

Requestor			Dept Administrator	Notify Business Office (How & When)	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Broken	2	Magazine Racks	~~trash~~ recycle			
Torn seat	1	Chair	"RECYCLE."			

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
[signature]	[signature]	[signature]	[signature]
DATE: 5-17-16	DATE: 5/19/16	DATE: 5/26/16	DATE: 6/13/16

Please submit to Beth Valerio at Central Office AFTER numbers 1 - 4 are completed.

Wissahickon School District

Obsolete Equipment Form

Building & Dept: Blue Bell Elementary **Board Approval Date:** 6/13/16

*** ALL BOOKS NEED ISBNs.

Requestor			Dept Administrator	Notify Business Office (How & When)	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
old/broken	10	Teacher desks	Recycle			
" "	10	Teacher chairs	Recycle			
" "	135	Student chairs	Recycle			

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
S. Wood		G. Moore	Wade Coleman/BSV
DATE 5/31/16	DATE 5-31-16	DATE 5/31/16	DATE 6/13/16

Please submit to Beth Valerio at Central Office AFTER numbers 1 - 4 are completed.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: 5th grade - Blue Bell

Board Approval Date: 6/13/16

*** ALL BOOKS NEED ISBNs.

Requestor			Dept Administrator	Notify Business Office (How & When)	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Old Curriculum	17	Greece ISBN 0-75694-584-4	Recycle / Book Buy			
	4	You Wouldn't Want to Be A Slave ISBN 0-531-16203-6	" "			
	15	Greece in Past & Present ISBN 0-7922-5464-3				
	24	Ancient Egypt ISBN 978-0-7891-2840-9				
	15	Mummies & Pyramids ISBN 0-375-80298-3				
	7	You Wouldn't Want to Be an Egyptian Mummy ISBN 0-531-16206-0				
	11	Voices of Ancient Egypt ISBN 978 1-4623-0400-2				
	32	China ISBN 987-0-7891-5883-3				
	4	The Dragon Prince ISBN 978-0-06-443518-5				

Jen McMahon	[signature]	[signature]	Wade Coleman / BV
REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
5-17-16	5/19/16	6/2/16	6/13/16
DATE	DATE	DATE	DATE

Please submit to Beth Valerio at Central Office AFTER numbers 1 - 4 are completed.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Blue Bell

Board Approval Date: 6/13/16

*** ALL BOOKS NEED ISBNs.

Requestor			Dept Administrator	Notify Business Office (How & When)	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Old SS program	19	Some People I Know (books) 9780395809273	Recycle / Book bag			
↓	1	50 American Heroes 9780761395485				
↓	1	Let's Talk About Being an Immigrant 9781596040847				
	1	How Many Days to America 9780395547779				
	1	The Children's Book of Heroes 9780684 834450				

Patty Draper
REQUESTOR
5/12/16
DATE

BUILDING PRINCIPAL
5.31.16
DATE

DEPT ADMINISTRATOR
6/6/16
DATE

Wade Coleman / BSV
BUSINESS MANAGER
6/13/16
DATE

Please submit to Beth Valerio at Central Office AFTER numbers 1 - 4 are completed.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Blue Bell

Board Approval Date: ~~5/27/16~~ 10/13/16

*** ALL BOOKS NEED ISBNs.

Requestor			Dept Administrator	Notify Business Office (How & When)	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Not included in new	5	Kids Multicultural Art Book 9780824968076				
~~Science~~ Curriculum	2	Kids Multicultural Cookbook 9780824968182				
Social	2	Children of the World Poster Pack LC936				
Studies						

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
Joanna Fonash	[signature]	[signature]	Wade Coleman / BSV
DATE: 5/31/16	DATE: 5.31.16	DATE: 6/7/16	DATE: 6/13/16

Please submit to Beth Valerio at Central Office AFTER numbers 1 - 4 are completed.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Blue Bell

Board Approval Date: 6/13/16

*** ALL BOOKS NEED ISBNs.

Requestor			Dept Administrator	Notify Business Office (How & When)	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Old SS. Program	1	1 Minty - 9785148800699 Harriet Tubman - 9781404831392	Recycle / Book buy Recycle / Book Buy			
	22	9780395548899 Some People I Know Books	" "			
	1	078912002X The Jesse Owens Story				
	1	9780761395485 50 American Heroes				
	1	0590451642 All About Things People Do				
	1	ABC of Jobs - 9780439846378				
	1	9780684834450 The Childrens Book of Heroes				
	1	0514880069 I Was Dreaming to Come to America				
	1	9780590438 29 If Your Name Was Changed at				
	1	Moses 9780786851751 Ellis Island				
	1	An Apple for 9780807503959 Harriet Tubman				

Picture Book of Harriet Tubman - 9780 82 34 1065

Dana Klein	[signature]	[signature]	Wade Coleman / BTV
REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
4/28/16	5/19/16	6/7/16	6/13/16
DATE	DATE	DATE	DATE

Please submit to Beth Valerio at Central Office AFTER numbers 1 - 4 are completed.

9780531147818
1-Ellis Island

9780590441513
1-Coming to America

Wissahickon School District
Obsolete Equipment Form

Building & Dept: High School Mathematics Department

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Outdated	2	Algebra 2 w/ Trig ISBN: 0-13-133798-X Copyright: 2006	trash			
Outdated	3	Algebra 1 ISBN: 0-13-052316-X Copyright: 2004	trash			
Outdated	1	Geometry ISBN: 978-0-618-59540-2 Copyright: 2007	trash			
Outdated	8	VHS tapes series "Futures 2"	trash			
Outdated	2	VHS tape "Polynomials"	trash			
Outdated	1	VHS Teacher Tape #10	trash			
Outdated	1	VHS Tape: Teaching Math w/ Calculators	trash			
Outdated	1	VHS Tape: Graphing Calculator Instructional Video	trash			
Outdated	2	VHS: Against All Odds: Inside Statistics (Vol 1-8)	trash			
Outdated	1	VHS Tape: Teachers workshop (1991)	trash			
Outdated	1	VHS Tape: "The Fantastic World of M.C. Escher"	trash			
Outdated	2	VHS Tape: "The Story of Pi", "The Theorem of Pythagoras"				

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
Jennifer Castor			Wade Alleman / BV
DATE 5/6/16	DATE 5/9/16	DATE 6/6/16	DATE 6/13/16

Please submit to Beth Valerio at Central Office AFTER numbers 1 - 4 are completed.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: High School Mathematics

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Obsolete	1	VHS Tape: Sines and Cosines	Trash			
Obsolete	1	Theorem of Pythagoras	Trash			
Broken	1	TI-84 Overhead Viewscreen and Calculator	Trash			
Broken	4	Yellow Graphing Calculator	Trash			
Broken	7	TI-83 Graphing Calculators	Trash			
Broken	2	TI-82 Overhead Calculators	Trash			
Broken	2	TI-82 Calculators	Trash			
Broken	1	TI-81 Calculators	Trash			
Broken	1	TI-83 Overhead Viewscreen and Calculator	Trash			
Broken	3	Calculator Viewscreen for 84	Trash			
Broken	2	Calculator Viewscreen for TI-89	Trash			
Obsolete	28	"Preparing for the AP Calculus AB and Calculus BC Examinations" ISBN: 978-0-618-14944-5 Copyright 2006	Trash			

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
Jennifer Foster			Wade Coleman /BOV
DATE 5/6/16	DATE 5/9/16	DATE 6/6/16	DATE 6/13/16

Please submit to Beth Valerio at Central Office AFTER numbers 1 - 4 are completed.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: High School Mathematics Department

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
outdated	21	*The Official SAT study guide, Copyright: 2005 ISBN: 978-0-87477-718-4*	trash			

Jennifer Castor
REQUESTOR
5/6/16
DATE

BUILDING PRINCIPAL
5/9/16
DATE

DEPT ADMINISTRATOR
6/6/16
DATE

Wade Coleman/BSV
BUSINESS MANAGER
6/13/16
DATE

Please submit to Beth Valerio at Central Office AFTER numbers 1 - 4 are completed.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Admin Bldg. Technology Dept

Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			*Dept Administrator*	*Dept Administrator*	*Business Office*	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Outdated	3	Samsung Galaxy S4-mini S/N: 990004507645087, 990004507645053, 990004507645061	Sell			
Outdated	1	Apple iPhone 5c-White 8gb S/N: FFMNNZ4WG2DJ	Sell			
outdated	1	Apple iphone 4s 8gb S/N: C8PMN1CKFML4	Sell			
outdated	1	Apple iphone 5c-White 8gb S/N: FCDPT00JG2DJ	Sell			
outdated	1	Apple iphone 5s-Space grey 16gb S/N: DX3Q244NFNJJ	Sell			
outdated	3	Samsung Galaxy S4 S/N: 990004508548868, R31D8088NZP, 990004508582487	Sell			
outdated	1	Apple iphone 5c-White 8gb S/N: FCFPT0R7G2DJ	Sell			
outdated	4	Apple iphone 4s 8gb S/N: C8WMM16GFML4, C8PMN2GPFML4, C8PMN9CWFML4, DX3MK0MXFML4	Sell			
outdated	1	Apple iphone 5s- Silver 16gb S/N: F2LP6BWHFNJK	Sell			
outdated	1	Apple iphone 5s - White 16gb S/N: F2LQXDG4FNJK	Sell			

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
6/2/16		6/2/16	6/13/16
DATE	DATE	DATE	DATE

Please submit to Beth Valerio at Central Office.

Wissahickon School District

Obsolete Equipment Form

Building & Dept: C.O. / Technology

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Broken and replaced	3	Unifi 65 Projectors	Prepare for Recycling			
	1	Unifi 45 Projectors				
	1	H.P. d530 desktop Computer SN USU3350 7NN	√			

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
Marie Molinari			Wade Coleman/BSV
DATE 5/19/16	DATE	DATE 5/20/16	DATE 6/13/16

Please submit to Beth Valerio at Central Office.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Admin Bldg. Technology Dept

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Broken	1	Polycom Gateway VBP 5300 - S/N:0922B00386	recycle			
outdated	1	HP ProLiant DL380 server - S/N: D335MFG50531 A/T: 02014	recycle			
outdated	1	Dell Poweredge 2900 server - S/N: BJ8BSK1	recycle			
outdated	1	Apple Macbook Pro - S/N: C02CR1QTDC7C	sell			
outdated	1	Apple Xserve server - S/N: G872626TV2Q	recycle			
outdated	1	Apple Xserve server - S/N: G872626SV2Q	recycle			
outdated	1	Apple Xserve Raid - S/N: QP726024RS4	recycle			
outdated	1	Apple Xserve server - S/N: G88262XBX8S	recycle			
outdated	1	Dell Poweredge 2550 server - S/N: C4L6S01	recycle			
broken	1	IBM ThinkPad tablet S/N: R9ZDDVY	recycle			

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
DATE: 6/1/16	DATE	DATE: 6/1/16	Wade Coleman/BAW DATE: 6/13/16

Please submit to Beth Valerio at Central Office.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Admin / Technology

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0VD, FTX1129T0K9, FTX1129T0W4, FTX1129T0UX, FTX1111T1FB, FTX1111T1ET, FTX1129T0WR	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0KE, FTX1129T0U5, FTX1111T1F5, FTX1129T0UW, FTX1111T1F3, FTX1129T0L9, FTX1129T0V8	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0UZ, FTX1129T0LF, FTX1111T1FC, FTX1129T0LW, FTX1129T0M3, FTX1129T0UV, FTX1129T0V2	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0LE, FTX1214N32N, FTX1129T0M6, FTX1129T0WA, FTX1129T0V3, FTX1129T0VS, FTX1129T0MV	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1111T1EQ, FTX1214N34B, FTX1129T0W6, FTX1129T0MT, FTX1129T0KL, FTX1129T0UF, FTX1111T1F0	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0UL, FTX1111T1EU, FTX1129T0UY, FTX1129T0KN, FTX1129T0KA, FTX1129T0LU, FTX1129T0MK	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0VR, FTX1129T0WH, FTX1129T0K8, FTX1129T0L0, FTX1129T0M1, FTX1129T0KJ, FTX1129T0LX	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0KC, FTX1129T0N2, FTX1129T0KH, FTX1129T0L4, FTX1129T0MQ, FTX111T1F2, FTX1129T0VT	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0K6, FTX1129T0KZ, FTX1214N339, FTX1129T0VG, FTX1129T0UJ, FTX1129T0LP, FTX1129T0LC	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0KW, FTX1111T1FD, FTX1129T0LZ, FTX1213N33G, FTX1129T0ML, FTX1129T0K5, FTX1129T0LQ	Recycle			
Obsolete	7	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0WJ, FTX1129T0VZ, FTX1129T0TZ, FTX1111T1ES, FTX1129T0VK, FTX1129T0MW, FTX1129T0WG	Recycle			
Obsolete	4	Cisco AP Air-Lap1131ag-a-k9 S/N: FTX1129T0WM, FTX1129T0WL, FTX1129T0W3, FTX1111T1F1	Recycle			

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
DATE: 6/1/16	DATE	DATE: 6/7/16	DATE: 6/13/16

Please submit to Beth Valerio at Central Office.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Admin/Technology

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Obsolete	4	Wyse Terminal Monitors S/N: 15M18200914, OLU17101468, OLU17602121, OLU17602109	Recycle			
Obsolete	7	SX-2000 Phone Cabinet S/N: AAANC9729, AAANC5235, AAANC9572, AAANC9773, AAANC5139, AAANC5137, AAANC5664	Recycle			
Obsolete	1	APC SC-1000 UPS S/N: 3S0535X10414	Recycle			
Obsolete	1	3com superstack II UPS S/N: 0100/KXAC002320	Recycle			
Obsolete	1	APC SU2200RM3U UPS S/N: ES9716372578	Recycle			
Obsolete	1	3COM Cellplex 7000 Switch S/N: QHAT1911	Recycle			
Obsolete	1	Baypoint Inovations Voicemail server tower S/N: AAANK0846	Recycle			
Obsolete						
Obsolete						
Obsolete						

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
			Wade Coleman / BV
DATE 6/1/16	DATE	DATE 6/6/16	DATE 6/13/16

Please submit to Beth Valerio at Central Office.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Admin Bldg. Technology Dept

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
outdated	1	Dell Optiplex 210L - S/N: 7CKJNB1	Recycle			
outdated	1	Dell Vostro 200 - S/N: 5YMRHD1	Recycle			
outdated	1	HP Compaq DC5800 - S/N: 2UA9060FM4	Recycle			
outdated	2	Mitel Superset 420 Phone	Recycle			
outdated	1	HP D530 SFF - S/N: USW33805M4	Recycle			
outdated	1	HP LaserJet 1200 - S/N: CNBRD37038	Recycle			
outdated	1	HP D530 CMT - S/N: USU33507HN	Recycle			
outdated	1	HP Pro 3000 MT - S/N: 2UA00714XD	Recycle			
outdated	1	Packeteer Packetshaper 3500 - S/N: 135-10000534-R	Recycle			

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
DATE: 6/1/16	DATE	DATE: 6/1/16	DATE: 6/13/16

Please submit to Beth Valerio at Central Office.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Blue Bell / Technology

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Outdated	12	Dell Optiplex 380 desktop computers, s/n=B8L3MM1, BBR1MM1, 5RKDKQ1, 5RLBKQ1, B9B2MM1, B964MM1, B8K2MM1, 5RKGKQ1, 5RGDKQ1, 5RLHKQ1,B8X4MM1, B8H3MM1	Prepare for Recycling			
Outdated	8	Compaq 15" computer monitors, s/n=BQ84WC928, CN3250C884, CN3250C927, BQ84WD843, BQ84WD840, CN3250D229, CN3250C889, CN3250D849				

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
DATE 5/19/16	DATE 5/20/16	DATE 5/25/16	DATE 6/13/16

Please submit to Beth Valerio at Central Office.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Lower Gwynedd / Technology

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Outdated	14	Dell Optiplex 380 desktop computers, s/n=B963MM1, 5RJDKQ1, B9D3MM1, B9W3MM1, 5RGJKQ1, B8F2MM1, 5RS7KQ1, B9Z2MM1, 5RWFKQ1, 5RJCKQ1, 5RQBKQ1, 5RR7KQ1, 5RNHKQ1, 5RJ9KQ1	Prepare for Recycling.			
Outdated	8	Compaq 15" computer monitors, s/n=CN3250D793, BQ84WC898, CN3250C906, CN3250D034,BQ84WD021, CN3250C423, CN3250D804, BQ84WD015				
Outdated	2	HP 15" computer monitors, no s/n				
Outdated	1	Epson PowerLite S1 projector, s/n=FWDG432437F				

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
DATE 5/16/16	DATE 5/17/16	DATE 5/20/16	DATE 6/13/16

Please submit to Beth Valerio at Central Office.

Wissahickon School District
Obsolete Equipment Form

Building & Dept: Stony Creek / Technology

Board Approval Date: 6/13/16

*** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.

Requestor			Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	$ Amt (Business Office Only)
Outdated	8	Dell Optiplex 380 desktop computers, s/n=B9H2MM1, 5RGBKQ1, 5RLFKQ1, 5RW9KQ1, 5RL7KQ1, 5RHBKQ1, B974MM1, BB24MM1	Prepare			
Outdated	7	Compaq 15" computer monitors, s/n=BQ84WE077, BQ84WD224, CN3250D331, CN3250D949, CN3250C902, CN3250C341, CN3250D322	for			
Broken	1	Smart UF65 projector, s/n=B012DE19J1201	Recycling			

REQUESTOR	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER
DATE 5/20/16	DATE 20 May 16	DATE 5/25/16	DATE 6/13/16

Please submit to Beth Valerio at Central Office.