## **Helpful Hints For Child Abuse Clearance Application**

- When applying for the child abuse clearance, after clicking the link you will choose Create Individual Account.
- After clicking the <u>Next</u> button you will be promted to create a <u>Keystone ID</u>. Please note a Keystone ID is the same a username. You will create your own username.
- Then follow the instructions on the site. From there if you have trouble with the application, the Customer Service number provided is very helpful.



