WISSAHICKON SCHOOL DISTRICT

Ambler, Pennsylvania 19002-3496

MEMO

DATE:

August 22, 2022

TO:

Dr. Crisfield

FROM:

Wade Coleman

RE:

Obsolete Equipment

Below is a summary of Obsolete Supplies, Equipment and Other Property from several of the schools. The full list of items is available for review in the Business Administrator's office and on the website.

Cafeteria tables, filing cabinets, tables, chairs, desks, book racks, shelves, carts, bench and various (MS) pool items.

Buildings & Grounds District-wide

Buses (2)

Transportation

Board Approved
8/25/22
Posted 8/29/22

Building & Dept: Wissahickon High School *** DO NOT USE THIS FORM FOR INTER-DISTRICT TRANSFERS.			Board Approval Date: 8 38 38				
Requestor		Dept Administrator	Dept Administrator	Business Office			
1. Reason to Obsolete	2. Qty	Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)	
broke	6	Cafeteria Tables	Recycles				
					The second secon		
		\wedge					
REQUESTOR 7/26/20 DATE		9 24 22	DEPT ADMINISTRATOR 8/1/22 DATE	BUSINESS MANAGER ### DATE	an/Br		

Please submit to Beth Valerio at Central Office.

Building & Dept: *** DO NOT USE THIS		WHS, English OR INTER-DISTRICT TRANSFERS.	Board Approval Date:)_	
		Requestor	Dept Administrator	Dept Administrator	Busines	s Office
1. Reason to Obsolete	2. Qty	3. Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)
not needed	1	small two drawer metal filing cabinet	recycle or trash			
			U			
M. Perlman REQUESTOR	<u>^</u>		Lery More/str DEPT ADMINISTRATOR	BUSINESS MANAGER	man/R	W
Melisa Perlman DATE 6/10/22		DATE	DATE	DATE	77	

Please submit to Beth Valerio at Central Office.

Building	<u> </u>					
Dept		Middle School	Board Approval Date:			
*** DO NOT USE THI	S FORM FO	R INTER-DISTRICT TRANSFERS.	_ Date.	8/08/08		
		Requestor	Dept Administrator	Dept Administrator	Busines	s Office
1. Reason to Obsolete	2. Qty	Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)
	11	Large Lifeyuard Chair	RECICLE.			
1	1	Dura May Pool Cleaner	RECYCLE.			
	4	Poul Mats	TRASH			
	1	Large Science Table	RECYCLE			
		Metal File Cabinet	REOJELE.			
	3	Bean Bage	TRASIL			
	1	Small Scence Table	REOYCLE			
	151	cuses mise cerame tile	trasit			
	5 1	starting blocks (POOL)	RECYCLE			
	1	agua prince poul Oleaner	RECYCLE.			
	//	paddleburg	TRASIT			
-	/	Life Grand Spine Board	TRASIL			
WILLIAM C REQUESTOR	ONROY	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	Wade Cole BUSINESS MANAGER	nan/B	r
DATE		DATE	7/26/27 DATE	DATE	+	
Please submit to	Beth Vale	erio at Central Office.				

Building &			Board Approval	~ 1		
Dept:		Blue Bell	Date:	8/28/27		_
*** ALL BOOKS NE	ED ISBNs.			/ /		
		Requestor	Dept Administrator	Notify Business Office (How & When)	Business	s Office
1. Reason to Obsolete	2. Qty	Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)
Broken	4	File Cainets	Recycle			
Broken	5	Old wooden chairs	Recycle			
Broken	2	Teachers Chairs	Recycle			
Broken	12	Student desks	Recycle			
Broken	4	Metal Chairs	Recycle			
Broken	2	Old computer table	Recycle			
Broken	2	Wooden book rack	Recycle			
REQUESTOR	ja vanda is divention	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	Wede Caleu Business Manager	van 189	2
DATE		7/20/22	7/21/2Z .	DATE 8/20/3	+	-
DATE		DATE '	UAIE	DAIL /		

Building & Lower Guy nedd Elementary Board Approval Date: Date:						
li .		FOR INTER-DISTRICT TRANSFERS.				
		Requestor	Dept Administrator	Dept Administrator	Business Office	
1. Reason to Obsolete	2. Qty	Item Description, Make/Model/Serial Number Year of Purchase/Publication	4: Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)
More to Single Desks	235	Student bouble Desks	RELYEIG.			
More to 21st Century	5	Libram Rectangle Tables	RECYCLE			
Furniture for Library	5	Library Circle Tables	REGUE			
Furniture for Library	42	Libram Chairs	acorcie.			
				·		• .
		,				
Sue Kanoples Sue Kanoples REQUESTOR BUILDING PRINCIPAL			DEPT ADMINISTRATOR	Wall Cole Business Manager	eman je	per
6.20.22		6.20-22	<u> </u>	8/28/	24	
DATE:	- D-46 V	DATE	DATE	DATE / /		

Building &						
Dept:		Shady Grove Elementary	Board Approval		3	
*** DO NOT USE THIS	FORM FO	R INTER-DISTRICT TRANSFERS.	_ Date:	8/28/2	<u></u>	
				, ,		
		Requestor	Dept Administrator	Dept Administrator	Busines	s Office
1. Reason to Obsolete	2. Qty	Item Description, Make/Model/Serial Number Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)
OLD/Rusten	100	CRACKED PLASTIC/Rusten Metal Deske	& RECYCLE			
						-
NON-FUNCTIO	NO Z					
DV CLASSTOOM	30	Trapezons Tables	RECYCLE			
			* * * * * *			
	1					
	1					
	_					
BOWN LB	rosso	BUILDING PRINCIPAL	DEPT ADMINISTRATOR	BUSINESS MANAGER	juan	_
DATE			7/20/22 DATE	8/38/ DATE	27	
Please submit to B	oth Valo	rio at Contral Office				

Building & Dept:	s	tony Creek Building Supervisor	Board Approval Date:	8/28/20		-
		Jon Kear	Dept Administrator	Notify Business Office (How & When)	Business	Office
1. Reason to Obsolete	2. Qty	Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)
Being Replaced	38 Tatal	Library Book Shelves	Recycle			
Being Replaced	28	37 1/4" by 60 1/2" by 12" deep / four shelves	Recycle			
Being Replaced	2	25"by 60 1/2" by 122" deep / four shelves	Recycle			
Being Replaced	1	22" by 60" by 12" deep / four shelves	Recycle			
Being Replaced	1	37 1/4" by 42" by 12" deep / four shelves	Recycle			
Being Replaced	2	37 1/4" by 60 1/2 by 24" Double sided 4 shelves	Recycle			
Being Replaced	2	37 1/4" by 48" by 24" double sided 4 shelves	Recycle			
Being Replaced	2	37 1/4" 48" by 24" double sided 4 shelves	Recycle	*		
Being Replaced	2	37 1/4" 42" by 24" double sided 4 shelves	Recycle			
Being Replaced	6	4 Tables 6' by 3' / 2 tables 5' by 3'	Recycle			
Being Replaced	1	Two piece Librarian Desk70" by 30" by 32"				
REQUESTOR 7/27/2	022	BUILDING PRINCIPAL DATE	DEPT ADMINISTRATOR 7/28/27 DATE	BUSINESS MANAGER DATE	1 m/BN	

Building &			Board Approval	~ 1		
Dept:	Ste	ony Creek Building Supervisor	Date:	8/38/32	_	
*** ALL BOOKS NE	ED ISBNs.			7 7		•
		Jon kear	Dept Administrator	Notify Business Office (How & When)	Business	Office
1. Reason to Obsolete	2. Qty	Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)
Being Replaced	2	Computer Carts / 36" by 24" by 26 1/2"	Recycle	8		
Being Replaced	15	17" Red Plastic chairs	Recycle			, i
Being Replaced	5	17" Carpet Chairs with Paded Seats	Recycle			
Brows	3	METAL ROUND OUTOOR TABLE	RECYCLE			
Brojeen	1	WOOD BENCH.	Récycié Récycié	,		
Brokes	1	PARTIAL CONFERENCE TABLE	RECYCLE			
		1				
REQUESTOR		BUILDING PRINCIPAL	DEPT ADMINISTRATOR	Wade Colem Business Manager	anjon	/
7/27/2	2022	7127/2088	7/28/22	8/20/2		
DATÉ '/		DATE	DATE	DATE / /		

Building & Dept:		TRANSPORTATION	Board Approval Date:		-	
*** ALL BOOKS NE	ED ISBNs.					
		Requestor	Dept Administrator	Notify Business Office (How & When)	Business Office	
1. Reason to Obsolete	2. Qty	Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)
Broken	4	Black 5 shelves cabinnet	Recycle			
Broken	1	6 foot table	Recycle			
S.						
			\wedge			
Don Young REQUESTOR		Transportation BUILDING PRINCIPAL	DEPT ADMINISTRATOR	Lade Coleine Business Manager	en/Bt	
8/5/2022 DATE		DATE	DATE	DATE	24	

Building & Dept:		TRANSPORTATION	Board Approval			
*** ALL BOOKS NEE		TRANSPORTATION .	Date:	:		•3
		Requestor	Dept Administrator	Notify Business Office (How & When)	Business	Office
1. Reason to Obsolete	2. Qty	Item Description, Make/Model/Serial Number/Year of Purchase/Publication	4. Recommendations	5. Final Disposition	Backup Verification Date	\$ Amt (Business Office Only)
Frame rotted out/T	1	Bus 37/ 2007 84 passenger Blue Bird Bus	scrap			
		Vin#1BABNCKA97F240893 122,638 Miles				
Frame rotted out/T	1	Bus 34 / 2006 84 passenger Blue Bird Bus	scrap			
	<u> </u>	Vin#1BABNCKA86F231620 127,573 Miles				
Karen Jones Carey Transportation REQUESTOR BUILDING PRINCIPAL			DEPT ADMINISTRATOR	Wade Gleme Business Manager	en/Ble	/
05/272022 DATE		DATE	DATE	DATE	1/27	