

# SAPPHIRE 커뮤니티 포털

## 새 계정 만들기

진행하기에 앞서 알아둘 사항: 브라우저 설정에서 팝업 차단 프로그램을 꺼주십시오.

1. 교육구 웹 사이트 로그인: [www.wsdweb.org](http://www.wsdweb.org)
2. "PARENTS" 탭 클릭
3. "Sapphire Community Portal" 클릭

The screenshot shows the top navigation bar of the Wissahickon School District website. The main header includes the district logo and the tagline "Bleeding Blue with a Heart of Gold". Below this is a dark blue navigation bar with links for "ABOUT WSD", "SCHOOLS", "OUR COMMUNITY", and "SCHOOL BOARD". On the right side, there are dropdown menus for "STUDENTS" and "PARENTS". The "PARENTS" dropdown menu is open, listing various resources such as "Communication Tools", "Community Announcements", "Inclement Weather Notifications", "Forms", "Lunch Menus", "MySchoolBucks", "Parent Handbooks", "Registration", "Sapphire Community Portal", "Tips4Kids Texts", "Schoolology", and "Volunteers". A red arrow points to the "Sapphire Community Portal" link. Below the navigation bar, there are three featured content blocks: "What I Loved and Learned", "Important Information about 2017-2018 Teacher Assignments", and "K-Bus". Each block has a title, a brief description, and a "WATCH NOW" or "READ MORE" button.

4. “CLICK HERE TO ACCESS THE SAPPHIRE COMMUNITY PORTAL”이라는 제목의 금색 바 클릭

## SAPPHIRE COMMUNITY PORTAL

Sapphire Community Portal is the district's web-based student information portal that contains family contact information and includes various student information including:

- attendance and discipline
- health information
- class schedule (middle and high school)
- other school activities (middle and high school)

Information is available anytime and anywhere you have access to the Internet.

**Please note:** Urgent notifications such as weather delays, closings or emergencies are communicated via School Messenger using contact information in Sapphire. In order to receive communication in a timely and effective manner, it is essential for parents to maintain up-to-date contact information including preferred email and phone numbers in the Sapphire portal.

**Please note:** Grades, assignments, teachers and the unified student calendar of events/assignments for all courses at the middle school and high school is now housed on Schoology.

CLICK HERE TO ACCESS THE SAPPHIRE COMMUNITY PORTAL

5. “Create a Web Portal account” 링크를 클릭하여 계정 생성

SapphireSoftware

# COMMUNITY WEB PORTAL

# WELCOME

WISSAHICKON SCHOOL DISTRICT

Username

Password

PIN

LOGIN

▲ Forgot your password?

▲ Create a Web Portal account

여기를 클릭하여 계정을 생성합니다

Browser Recommendations | FAQ | Terms of Use | 07/28/2017 10:03AM

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6. “KEYWORD” 입력란에 blueandgold 입력

ACCOUNT APPLICATION for WISSAHICKON SCHOOL DISTRICT:

The KEYWORD you entered did not match the school district you are applying to. Please double check the KEYWORD provided by the district and that you are accessing the correct website for your school district.

To continue, please enter the KEYWORD for the district you wish to sign up for. (The KEYWORD can be found on the mailer that you received from the district. If you have not received a mailer, the KEYWORD may be obtained from the district directly.)

KEYWORD: blueandgold  
Continue

KEYWORD: blueandgold  
Continue

7. "Continue" 클릭

8. Web Portal User Agreement(웹 포털 사용자 동의서) 읽기

- a. 페이지 하단에서 생성할 계정 유형 선택(Parent(학부모) 또는 Student(학생))
- b. 정책을 읽고 동의한다("I have read and agree to the above policies")는 의미로 "yes"를 클릭한 후 "Continue" 클릭하십시오

**Other Information:**

- System Requirements:  
\*\*Your computer must meet or exceed the minimum following requirements.
  - a. Internet Connection-56k modem speed or greater
  - b. Browser: Internet Explorer 5.5+(PC Only) or Netscape, Firefox or Safari with 128 bit encryption
  - c. A monitor with at least 800X600 resolution
- Security Features of the Community Web Portal
  - a. If you leave the Community Web Portal Web Browser open and inactive for a period of time you will be automatically logged off.
  - b. When you are ready to end your Community Web Portal session make sure you click the "Log Off" button.
- District Contact Information:
  - a. If you have any questions or problems you may email the appropriate school at the following address:
    - Middle School: MSparentportal@wsdweb.org
    - High School: HSparentportal@wsdweb.org
    - Please include your name, your user id, your telephone number, and a brief description of the problem in your e-mail request for help.

Your Community Web Portal User Account will be set up as soon as we receive your completed and signed Community Web Portal Registration. You may submit it to the address below. You will receive an email when your Community Web Portal User Account is ready for use.

Select the type of account you are applying for:

I have read and agree to the above policies.

Yes

No

Continue>



신청서를 빠짐없이 작성하십시오. 빨간색 별표(\*)는 필수 입력란이라는 의미입니다.

학생의 정보를 정확하게 입력해 주십시오. 학생 정보 시스템 에서 입력하신 내용과 당국 시스템에 저장된 내용을 비교 조회합니다.

필수 입력란: (학생의 "법적" 이름과 주소만 입력하시기 바랍니다)

1. 본인의 이름
2. 본인의 성

3. 주소
4. 집 전화번호(집 전화가 없을 경우, 기본 연락 휴대전화 번호를 입력하십시오)
5. 본인의 이메일 주소
6. 학생의 이름(법적 이름)
7. 학생의 생년월일
8. 학생의 학년
9. 학생의 학교 - 이 입력란은 매우 중요합니다
10. 사용하고자 하는 사용자 이름과 비밀번호 입력
11. 보안 질문과 대답 선택

Name:*	Lisa	Smith	Relation:*	Mother
Address 1:*	123 ABC Street			
Address 2:				
City:*	Ambler	State:*	PA	
Zip Code:*	19002			
Home Phone:*	215-206-8006	Work Phone:		Cell Phone:
E-Mail:*	lcappiello@wsdweb.org			

### Children Information

	First Name*	Last Name*	Date of Birth* mm/dd/yyyy	Grade*	School*
Child 1	Cassidy	Smith	03/08/2022		
Child 2					
Child 3					
Child 4					
Child 5					
Child 6					

### Login Information (You will be required to know your Username, Password, and a system-assigned PIN to access to your child's information.)

Username:\*

Password:\*

Confirm Password:\*

Sample Security Questions:

Security Question:\*

Security Answer:\*

\* Indicates required fields

Save Form and Continue

9. "Save Form and Continue" 클릭

10. 아래는 확인 창입니다. 이 창을 인쇄하려면 “click here to PRINT FORM”을 클릭하십시오

[Click here to PRINT FORM](#)

Thank you for completing the registration form.

An email will be sent to you shortly, containing your Personal Identification Number(PIN). Use the new (PIN) number to log in to the Sapphire Community Web Portal.

### Sapphire Community Web Portal Application

School District: WISSAHICKON SCHOOL DISTRICT

Current School Year: 2014

School District's Community Portal Help Desk Phone Number: 215-619-8000

11. 귀하의 신청 내용을 확인하는 이메일 안내문이 전송됩니다.

a. 견본

-----Original Message-----

From: Sapphire Notifications [mailto:notice@k12system.com]

Sent: Wednesday, August 12, 2015 10:54 AM

To: Cappiello, Linda

Subject: Your Community Web Portal application

Thank you for submitting your application to the Sapphire Community Web Portal.

When your application has been processed, you will receive an email assigning you your PIN number, which when used in conjunction with your username and password, will allow you access to the Sapphire Community Web Portal.

Below is a copy of the application that you submitted.

12. 해당 학교에서 신청을 승인하면 “PIN” 번호를 제공하는 다른 이메일이 전송됩니다. 사용자 이름 및 비밀번호와 이 PIN 번호를 사용해 포털에 로그인하시면 됩니다.
13. 증명이 필요한 경우를 제외하고 대부분의 신청서는 48 시간 안에 승인됩니다. 최장 72 시간 이내에 승인과 처리가 이루어질 것입니다.
14. 신청 상태와 관련하여 궁금한 점이 있으시면 포털과 관련하여 학생을 지원하는 메인 사무실로 연락하십시오.
15. 계정이 설정되고 나면 위의 1~3 단계에 따라 로그인하시면 됩니다.