

Order of Business #17-18  
Board of School Directors  
WISSAHICKON SCHOOL DISTRICT  
October 29, 2018

A Work Session Public Meeting of the Board of School Directors of the Wissahickon School District was held on the above date in the Administration Offices. The meeting was called to order at 7:33 p.m. by Mr. Antonio, President.

On roll call, the following Directors were present: Mr. Badger, Mrs. DiPietro, Mr. Frank, Ms. Greenstein, Mrs. Hayman, Mr. Stoloff, Mrs. Walsh and Mr. Antonio. Mrs. David was absent

Also present were: Dr. Crisfield, Superintendent of Schools; Mr. Abbamont, District Assistant Superintendent; Mrs. Rossi, Director of Personnel; Mr. Coleman, Business Administrator and Mr. Sultanik, Solicitor.

Interested staff members, parents, students, and members of the community were present in the audience.

The meeting began with the Pledge of Allegiance.

The Board met in executive session prior to the meeting to discuss personnel and legal matters.

**PRIOR MEETINGS**

- a. October 1, 2018, Regular Public Board Meeting
- b. October 15, 2018, Policy
- c. October 15, 2018, North Montco Joint Operating
- d. October 24, 2018, MCIU Legislative

**UPCOMING MEETINGS**

- a. November 5, 2018, Work Session Public Board Meeting, 7:30 p.m.
- b. November 12, 2018, Audit, 5:00 p.m.
- c. November 12, 2018, Policy, 5:30 p.m.
- d. November 14, 2018, MCIU Board of Directors, 7:00 p.m.
- e. November 19, 2018, Curriculum/Technology and Facilities Transportation, 6:30 p.m.
- f. November 19, 2018, North Montco Joint Operating, 7:00 p.m.
- g. November 26, 2018, Regular Public Board Meeting, 7:30 p.m.

**PRESENTATIONS**

No items

**PUBLIC COMMENT** (Comments on Agenda Items Only)

Instructions for Speakers: Complete a blue speaker's form and submit it to the presiding officer prior to speaking. Address the Board from the podium using the microphone. State your name, address and municipality of residence. Please limit your comments to three minutes. A maximum of five people may be allowed to speak on the same topic. It is the Board's practice to not engage in dialogue with speakers. When appropriate, follow up responses will be posted on the District's website ([www.wsdweb.org/school-board/meeting-minutes-and-agendas](http://www.wsdweb.org/school-board/meeting-minutes-and-agendas)).

- a. No member of the public addressed the Board of School Directors.

**REPORT OF THE BOARD PRESIDENT**

- a. Informational Items
  - 1. Student Board Representatives – Discussions on this item will take place at the next Policy Committee Meeting.
- b. Review of Voting Items (See Agenda Item 15. A.)

**REPORT OF THE SUPERINTENDENT**

- a. Informational Items
  - 1. Provided was information on the response protocol regarding the recent situation that occurred at WHS with regard to a student matter.
- b. Review of Voting Items (See Agenda Item 15. B.)

**REPORT OF THE ASSISTANT SUPERINTENDENT**

- a. Informational Items
  - 1. Acknowledge Shady Grove Elementary School as a High Progress Title I school in Pennsylvania – Dr. Albanese and staff were congratulated for meeting all targets for the second time as a High Progress Title I school.

**REPORT OF THE SOLICITOR**

- a. Review of Voting Items (See Agenda Item 15. C.)

**REPORT OF THE BOARD SECRETARY**

- a. Review of Voting Items (See Agenda Item 15. D.)

**REPORT OF THE BOARD TREASURER**

- a. Review of Voting Items (See Agenda Item 15. E.)

**BOARD COMMITTEE REPORTS**

- a. Communications – Mrs. Hayman
  - 1. Informational Items
    - Calendar Survey Results – Results were shared from solicited feedback received from parents/guardians, staff and students in regards to a pre or post Labor Day start to the school

year. A discussion followed on the results, policy review and timeline for the development of the 19-20 school calendar.

2. Review of Voting Items (See Agenda Item 15. F.)
- b. Curriculum /Technology – Mr. Stoloff
1. Informational Items
  2. Review of Voting Items (See Agenda Item 15. G.)
- c. Facilities /Transportation – Mrs. Walsh
1. Informational Items
    - K-5 Security Vestibule Presentation – Presenter: Kevin R. Godshall, AIA. Reviewed were entrance security renovations for Blue Bell, Lower Gwynedd and Stony Creek. Discussion followed on the recommended vestibule enhancements and project costs. The 5-Year Capital Project Plan will be updated to reflect anticipated costs for the enhancements.
    - Turf Field Feasibility Study – The study will investigate the feasibility of building synthetic turf fields in two locations on the high school campus. Study will include ground and storm water infiltration and remediation. Discussion focused on the concept of a feasibility study to see if one or more additional turf fields are viable.  
  
Jenna Berman and Ali Meltzer, student board representatives provided their viewpoints relating to the discussions held on the turf fields and calendar survey results.
  2. Review of Voting Items (See Agenda Item 15. H.)
- d. Finance Committee – Mr. Frank
1. Informational Items
    - Wissahickon Valley Public Library (WVPL) Financing Needs Anne Frank, Library Director addressed the Board and explained the background of the request from the public library to assist in an upcoming bond issue. Discussion focused on the specifics of the bond issue and research that needed to occur prior to the participation of the Board in a bond offering for the benefit of WVPL. Members of the Board supported that concept.
  2. Review of Voting Items (See Agenda Item 15. I.)
- e. Policy – Mrs. DiPietro
1. Informational Items

- Summary of October 15, 2018 Policy Committee Meeting, per Document 1. The document explains the changes/updates to the policies that were reviewed at the meeting.
2. Review of Voting Items (See Agenda Item 15. J.)

**REPORT OF THE PERSONNEL DIRECTOR**

- a. Informational Items
1. STS Guest Teacher Listing for the 2018-2019 school year, per Document 2. Item is a requirement of the District to inform the Board of the teacher listing.
  2. Review of Voting Items (See Agenda Item 15. K.)

**REPORT OF BOARD REPRESENTATIVES**

The Board representative reported on meeting highlights and legislative changes.

- a. Extra-Curricular – Mrs. Walsh
- b. MCIU Board of Directors – Mr. Antonio
- c. MCIU Legislative Committee - Mrs. David and Mr. Stoloff
- d. North Montco Technical Career Center – Mrs. Hayman and Mr. Frank

**BOARD VOTING ITEMS (At Public Meeting on November 5, 2018)**

**NOVEMBER 5, 2018 CONSENT AGENDA:** Approval of Motions d through k, per Documents 15. D-1 through 15. K-5.

- a. Board President
  1. No items under A.
- b. Superintendent
  1. No items under B.
- c. Solicitor
  1. No items under C.
- d. Board Secretary
  1. Approval of September 12, 2018 Policy Committee Meeting Minutes, per Document D-1.
  2. Approval of September 17, 2018 Special Public Board Meeting Minutes, per Document D-2.
  3. Approval of September 24, 2018 Work Session Public Board Meeting Minutes, per Document D-3.
  4. Approval of October 1, 2018 Regular Public Board Meeting Minutes, per Document D-4.

5. Approval of October 15, 2018 Policy Committee Meeting Minutes, per Document D-5.
- e. Board Treasurer
1. Acceptance and minuting of the Treasurer's Report for September 2018, per Document E-1.
- f. Communications
1. No items under F.
- g. Curriculum/Technology
1. Approval of the students who have met the requirements to receive Wissahickon High School diplomas for the 2017-2018 school year, per Document G-1.
  2. Approval of Comprehensive Plan 2019-2022, per Document G-2.
  3. Preliminary and final approval of Extended Field Trips, per Document G-3.
    - Winter Athletic Event not part of the PIAA Post Season
  4. Ratification of 2017-2018 Tuition Contract between WSD and Bucks County Intermediate Unit, for (2) two special education students ID# 785522 and ID# 785549), to receive educational services, per Document G-4.
  5. Ratification of 2018-2019 Tuition Contract between WSD and Foundations Behavioral Health, for one (1) special education student ID #790629, to receive educational services, per Document G-5.
  6. Approval to award a contract for the Infinite Campus Student Information System software to Custom Computer Specialists, Inc., pending solicitor review, in the amount of \$81,067.99 for the 2018-19 transition year for implementation and training, and \$76,955.00 for the 2019-2020 school year for software licensing, hosting and support fees, per Document G-6.
- h. Facilities/Transportation
1. Approval to Discard or Sell Excess and Obsolete Equipment, per Board Policy #714, per Document H-1.
  2. Approval to award the purchase of Bio-Diesel Fuel Truck Transport for a bio-diesel price of \$2.2521 per gallon to PAPCO Inc., for 75,000 gallons of diesel fuel, per Document H-2.
  3. Approval of the proposal from Breslin Ridyard Fadero Architects to provide a K-12 Building Capacity Study for a cost not to exceed \$24,000 plus reimbursable expenses, per Document H-3.
  4. Approval of the proposal from Breslin Ridyard Fadero Architects for additional Architectural Construction Administration Services required for the High School Fab Lab Construction Project, for a cost not to exceed \$24,200, per Document H-4.

i. Finance

1. Approval of Stipulation and Order of Settlement in the assessment appeal (FTP Hunt Club LP) Parcel No. 39-00-01231-00-8, in the Court of Common Pleas of Montgomery County, per Document I-1.
2. Approval of Stipulation and Order of Settlement in the assessment appeal (1907 Skippack Pike) Parcel No. 66-00-06740-05-2, in the Court of Common Pleas of Montgomery County, per Document I-2.
3. Approval of the Pole Vault System in the amount of \$16,776.15; Spring Sports Uniforms in the amount of \$7,490.55; High Jump System in the amount of \$6,140.00 and Team Benches in the amount of \$7,150.00, per Document I-3.
4. Approval of request to donate to Mr. C. Kent Geary, the portrait of his late father, Mr. Clifford Geary, the last principal of Ambler High School and the first principal of WHS, per Document I-4.
5. Approval of Financial Reports, per Document I-5.
6. Approval of List of Payments Issued for Month Ending September 30, 2018, per Document I-6.

j. Policy

1. Approval of Second and Final Reading on Policy #006 Meetings, per Document J-1.
2. Approval of Second and Final Reading on Policy #108 Adoption of Textbooks, per Document J-2.
3. Approval of Second and Final Reading on Policy #138 Language Instruction Educational Program for English Learners, per Document J-3.
4. Approval of Second and Final Reading on Policy #210.1 Possession/Use of Asthma Inhalers & Epinephrine Auto-Injectors, per Document J-4.
5. Approval of Second and Final Reading on Policy #218 Student Discipline, per Document J-5.
6. Approval of Second and Final Reading on Policy #218.1 Weapons Offenses, per Document J-6.
7. Approval of Second and Final Reading on Policy #311 Reduction in Staff, per Document J-7.
8. Approval for the repeal of the old Policy #006 Meetings, #138 Limited English Proficiency Program, #210.1 Possession/Use of Asthma Inhalers & Epinephrine Auto-Injectors, #218 Pupil Discipline and #218.1 Weapons Offenses.
9. Approval of First Reading on Policy #016 Student Representation, per Document J-8.
10. Approval of First Reading on Policy #712 Workplace Safety, per Document J-9.
11. Approval of First Reading on Policy #806 Child Abuse, per Document J-10.
12. Approval of First Reading on Policy #810 Transportation, per Document J-11.

13. Approval of First Reading on Policy #917.1 Title I Parent and Family Involvement, per Document J-12.
- k. Personnel
1. Approval of Retirements/Resignations/Terminations, Appointments, Leave of Absences, Change of Status and/or Salary, and Extra-Curricular Resignations, Appointments, Extra-Curricular Post-Season Pay for Selected Sports/Coaches and Change of Status and/or Salary, per Document K-1.
  2. Approval of additions to Salary/Degree Status Changes for the 2018-2019 school year, per Document K-2.
  3. Approval of additions to the Volunteer List as those persons identified in accordance with Board Policy #902, for the 2018-2019 school year, per Document K-3.
  4. Approval of New Substitute Support Staff Additions for the 2018-2019 school year, per Document K-4.
  5. Approval of Winter Extra-Curricular Activities for the 2018-2019 school year, per Document K-5.

**PUBLIC COMMENTS** (Comments on Any School-Related Topics)

Instructions for Speakers: Complete a blue speaker's form and submit it to the presiding officer prior to speaking. Address the Board from the podium using the microphone. State your name, address and municipality of residence. Please limit your comments to three minutes. A maximum of five people may be allowed to speak on the same topic. It is the Board's practice to not engage in dialogue with speakers. When appropriate, follow up responses will be posted on the District's website ([www.wsdweb.org/school-board/meeting-minutes-and-agendas](http://www.wsdweb.org/school-board/meeting-minutes-and-agendas)).

- a. No member of the public addressed the Board of School Directors.

**BOARD COMMENTS**

- a. Mr. Stoloff shared information on the sessions he attended while in attendance at a recent conference.
- b. Mrs. Walsh remarked on the recent tragic event and provided information about one of our alumni who was playing in the SEC Regional Soccer Championship.

**ADJOURNMENT**

- a. Mrs. Walsh moved, seconded by Mrs. Hayman, approval to Adjourn the Meeting. By voice vote, the motion was unanimously approved.

ADJOURNMENT: There being no further business to come before the Board, Mr. Antonio adjourned the meeting at 9:02 p.m.

### ATTACHMENTS

**The following documents were Discussion Items and are attached as a part of these minutes:**

- 1, Informational: Summary of 10.15.18 Policy Committee Meeting
- 2, Informational: STS Guest Teacher Listing for the 18-19 school year
- D-1, 9.12.18 Policy Committee Minutes
- D-2, 9.17.18 Special Public Board Meeting Minutes
- D-3, 9.24.18 Work Session Public Board Meeting Minutes
- D-4, 10.1.18 Regular Public Board Meeting Minutes
- D-5, 10.15.18 Policy Committee Minutes
- E-1, Treasurers Report for September 2018
- G-1, Students who have met the requirements to receive a WHS diploma for 2017-2018 school year
- G-2, Comprehensive Plan 2019-2022
- G-3, Preliminary and final approval Extended Field Trip-Winter Athletic Event not part of the PIAA Post Season
- G-4, 17-18 Ratification 2017-18 Tuition Contract between WSD and BCIU, 2 special education students ID#785522 and ID#785549 to receive educational services
- G-5, Ratification 2018-19 Tuition Contract between WSD and Foundations Behavioral Health, 1 special education student ID#790629
- G-6, Award contract for Infinite Campus Student Information System software to Custom Computer Specialists, Inc., pending solicitor review, amount of \$81,067.99 for 18-19 transition year implementation and training, and \$76,955.00 for 19-20 for software licensing, hosting and support fees
- H-1, Discard and Sell Excess and Obsolete Equipment
- H-2, Award purchase of Bio-Diesel Fuel Truck Transport for a bio-diesel price of \$2.2521 per gallon to PAPCO Inc., for 75,000 gallons of diesel fuel
- H-3, Proposal Breslin Ridyard Fadero Architects, provide a K-12 Building Capacity Study, cost not to exceed \$24,000 plus reimbursable expenses
- H-4, Proposal Breslin Ridyard Fadero Architects for additional architectural construction administration services required for the WHS Fab Lab construction project, cost not to exceed \$24,200
- I-1, Stipulation and Order of Settlement in the assessment appeal (FTP Hunt Club LP) Parcel No. 39-00-01231-00-8
- I-2, Stipulation and Order of Settlement in the assessment appeal (1907 Skippack Pike) Parcel No. 66-00-06740-05-2
- I-3, Sports Uniforms in the amount of \$7,490.55; High Jump System in the amount of \$6,140.00 and Team Benches in the amount of \$7,150.00
- I-4, Request to donate to Mr. C. Kent Geary, the portrait of his late father, Mr. Clifford Geary, the last principal of Ambler High School and the first principal of WHS
- I-5, Financial Reports
- I-6, f List of Payments Issued for Month Ending September 30, 2018
- J-1, Second and Final Reading Policy #006 Meetings



- J-2, Second and Final Reading Policy #108 Adoption of Textbooks
- J-3, Second and Final Reading Policy #138 Language Instruction Educational Program for English Learners
- J-4, Second and Final Reading Policy #210.1 Possession/Use of Asthma Inhalers & Epinephrine Auto-Injectors
- J-5, Second and Final Reading Policy #218 Student Discipline
- J-6, Second and Final Reading Policy #218.1 Weapons Offenses
- J-7, Second and Final Reading Policy #311 Reduction in Staff
- J-8, First Reading Policy #016 Student Representation
- J-9, First Reading Policy #712 Workplace Safety
- J-10, First Reading Policy #806 Child Abuse
- J-11, First Reading Policy #810 Transportation
- J-12, First Reading Policy #917.1 Title I Parent and Family Involvement
- K-1, Retirements/Resignations/Terminations, Appointments, Leave of Absences, Change of Status and/or Salary, and Extra-Curricular Resignations, Appointments, Extra-Curricular Post-Season Pay for Selected Sports/Coaches and Change of Status and/or Salary
- K-2, Additions to Salary/Degree Status Changes for the 2018-2019 school year
- K-3, Additions to the Volunteer List as those persons identified in accordance with Board Policy #902, for the 2018-2019 school year
- K-4, New Substitute Support Staff Additions for the 2018-2019 school year 5.
- K-5, Winter Extra-Curricular Activities for the 2018-2019 school year

**In addition, the following unnumbered documents are included as a part of these minutes:**

Presentation: Godshall Kane O'Rourke Architects, LLC, Entrance Security Renovations for BB, LGES and STCR elementary schools

Respectfully submitted,

Wade Coleman, Secretary