Phased School Reopening
Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Wissahickon School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by Governor Wolf's Process to Reopen Pennsylvania. The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

☐ Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).

☐ Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).

☒ Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).

☐ Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): 8/31/20

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Crisfield	Cent. Office (Pandemic Coordinator)	Both
Abbamont/Schmidt	Teaching and Learning--General	Both
Blair	Teaching & Learning—WHS	Both
Bauer	Teaching & Learning—Middle	Both
Bialka/Lupo/Sasin/Walsh	Teaching & Learning—K-5	Both

Heim-McCloskey	Special Education/Nursing	Both
Rossi	Human Resources	Both
Carosello/Filoon	WEA (Association Co-Presidents)	Both
Rawlings	Communications	Both
Cairnes	Athletics	Both
Coleman	Food Service/Busing/Facilities	Both
McGowan	Technology	Both

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type "same as Yellow" in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.

- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and CDC requirements for COVID-19?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Per below chart, frequency of cleaning will be increased, and protocols will be enhanced to give added attention to high-touch areas. Custodians and bus drivers will be trained as to new, enhanced expectations.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* **Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)**	• Clean/disinfect high-touch surfaces at least twice a day (water fountains, door handles, light switches, etc.) • Clean desks during the school day on a frequent basis • Have individuals sanitize / wash hands on a frequent basis. Make hand sanitizer available in common areas, hallways, and/or in classrooms where sinks for handwashing are not available. • Encourage single-use water bottles and permit students and staff to use water bottles from home. • Clean/disinfect high-touch surfaces on buses at least twice a day. • Increase percentage of outside air that is utilized by HVAC systems in all schools. Open windows in classrooms and buses as practical.	Same as yellow.	Gerry Moore, Director of Buildings and Grounds	EPA/CDC approved hospital grade disinfectant Hand Sanitizer Hand-Washing Soap	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	N/A				

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Classrooms will be organized to achieve six feet of distancing between desks to the greatest extent possible, and face coverings will be required whenever a person is within six feet of another person. Teachers will be encouraged to take their students outside as much as possible. Opportunities for student hand washing (or sanitizing) will be increased. Building personnel and students will be trained on social distancing expectations. See below chart for more details.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	• Have rows facing the same direction for seating configurations of desks and work areas, when feasible. If not feasible, consider staggered or diagonal seating at shared tables to avoid "across the table" seating. • Position desks and work areas in staggered rows facing the same direction using social distancing, when feasible. • 6-foot social distancing is to be achieved to the maximum extent possible at all times (recognizing many K-5 classroom desks will be closer to 4 feet apart than 6 due to classroom square footage).	Same as yellow.	Building Principals	Additional Desks	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* **Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms**	• Lunch will be served in settings where six foot social distancing can be maintained. • Seat individuals in staggered arrangement to avoid "across-the-table" seating. • Individuals sanitize/wash hands before and after eating.	Same as yellow.	Building Principals	N/A	N
* **Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**	Individuals will sanitize/wash hands before and after eating. Increased opportunities for hand-washing/sanitizing during the rest of the day (not just lunch).	Same as yellow.	Building Principals	Hand Sanitizer and soap Hand Sanitizer stations	Y
* **Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**	Signs will be posted in prominent places in all buildings.	Same as yellow.	Building Principals	Signs	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Identifying and restricting non-essential visitors and volunteers	• Non-essential visitors and volunteers will be limited to the greatest extent possible. • Visitors/volunteers to comply with school/district screening and monitoring processes. • A visitor/volunteer log will be carefully kept should contact tracing be required.	Same as yellow.	Building Principals	N/A	N
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports	• Recess and physical education activities will continue as long as those activities limit physical contact and touching. • Increased frequency of sanitizing materials and equipment used in physical education class.	Same as yellow.	Building Principals	N/A	N
Limiting the sharing of materials among students	• Any sharing of materials will be limited, if not eliminated. • Computer devices at K-5 will be, to greatest extent possible, used by the same student each day.	Same as yellow.	Building Principals	More computer devices at K-5 level	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces and hallways	High-traffic, high-volume hallway use will be limited, when feasible, to increase social distancing.	Same as yellow.	Building Principals	N/A	N
Adjusting transportation schedules and practices to create social distance between students	• Students on school buses and vans will be limited to two (2) students to a seat (unless all siblings) with the understanding that all individuals wear masks while on the bus. Siblings will be asked to sit in same seat. • Educate students and drivers of the importance of passengers facing forward (not sideways or backwards). • Increase ventilation on vehicles by opening windows, when feasible. • When aides are required on vans to support students, they shall follow social distancing protocols.	Same as yellow.	Wade Coleman, Business Administrator, Karen Jones-Carey, Transportation Director, and Building Principals	N/A	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	See above				
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	On-site before/after care providers shall, to the greatest extent possible, follow the same standards as adopted by district	Same as yellow.	Wade Coleman, Business Administrator	N/A	Y
Other social distancing and safety practices	Field trips, inter-group activities, and extracurricular activities shall be limited if not postponed.	Same as yellow.	Building Principals	N/A	N

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?

- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Being that we are located in Montgomery County, the Wissahickon School District will follow the lead of the Montgomery County Department of Health (DOH) on matters related to quarantining, contact tracing and other measures that monitor student and staff health.   The latest Montco DOH reopening guidance was issued publicly on 7/17/20, and that guidance shall be followed to the greatest extent possible at all times. Any future updates to the Montco DOH guidance will be followed as well, thereby alleviating the need to update this more comprehensive, PDE-required district-specific plan every time a recommendation/guideline is changed by Montco DOH. That would be both impractical and a less-than-optimal use of scarce, valuable planning/implementing time.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	• Stakeholders (students, staff, parents/guardians) will be updated on the signs and symptoms of COVID-19 at home and will be asked to monitor symptoms before sending children to school and/or reporting to work. • Parents/guardians will be educated on the importance of keeping symptomatic children home from school. • Staff will be educated on the importance of staying home if symptomatic. • The school nurse shall evaluate any individual who presents with symptoms.	Same as yellow.	Building Principals and Building Nurses	N/A	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	• Any individual who becomes sick in school shall report immediately to the nurse's suite for evaluation. • Appropriate PPE shall be provided to staff who interact directly with individuals who present as sick in school. • Individuals who become sick in school shall be isolated within the nurse's suite or other isolated area until he/she is dismissed from school. • To the greatest extent possible, an area for isolation shall be used that is separate from others, well-ventilated, and easy to disinfect.	Same as yellow.	Building Principals and Building Nurses	PPE for nurses Isolation rooms (when practical)	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Returning isolated or quarantined staff, students, or visitors to school	• Protocols for returning quarantined individuals to school will be determined by the Montgomery County Department of Health, and the latest guidelines in effect at the time of the incident in question shall be what governs our response. • The district shall stay in frequent contact with the Montco DOH on matters related to COVID-19, especially when it comes to quarantining/return protocols. • The district's "Exclusion from and Return to School Requirements" chart, based on guidelines from Montco DOH, shall be updated as necessary to reflect any changes in guidance from Montco DOH.	Same as yellow.	Building Nurses	N/A	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	• See above. Any changes to protocols of the Montco DOH shall be immediately incorporated into the district's standard operating procedures, as reflected in the "Exclusion from and Return to School Requirements" chart (which is a living document). • Changes shall immediately be communicated to stakeholders by the building nurse and principal.	Same as yellow.	Building Principal and Building Nurse	N/A	N
Other monitoring and screening practices	• The monitoring of medically fragile and high-risk students will be prioritized.	Same as yellow.	Building Nurse	N/A	N

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: Wissahickon believes in the efficacy of face coverings when it comes to preventing the spread of COVID-19, so not only will we (of course) follow Governor Wolf's recent order concerning face coverings, but if/when it is rescinded, we will continue to require coverings at all times, as practical. Students and staff at higher risk will be assessed on a case by case basis, and accommodations will be put in place to the greatest extent possible. We do not have any way of "ensuring" we will have enough sub teachers, but we are putting into place some financial incentives to hopefully expand the pool of available subs (but we won't know until the year actually starts). Finally, as it was for us in the spring, the emotional well-being of staff and students remains a top priority for us, and district staff, especially our guidance counselors, will be at the ready to assist students in whatever way they can.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* **Protecting students and staff at higher risk for severe illness**	• Requiring all people to wear a face covering at all times is the best strategy we can think of to protect all individuals, but especially those at higher risk. • Students at higher risk can choose our 100% virtual option to limit their exposure during the epidemic. • We will have a limited number of opportunities for staff to stay out of school and work virtually, unless the schools are closed again for an extended period of time, but we will work with staff members at higher risk, to the greatest extent possible, to help meet their needs.	Same as yellow.	Building Principals and Ms. Cathy Rossi, Director of Personnel	Spare masks to be provided to those who forget their mask or cannot otherwise procure one	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* **Use of face coverings (masks or face shields) by all staff**	• Governor Wolf's order concerning face coverings will be adhered to at all times. • If/when his order is rescinded or lifted, we will continue to require the use of face coverings whenever practical (unless a medical excuse exists). • $20 will be provided to all staff members to help them procure the exact type/style of face covering they prefer.	Same as yellow.	Building Principals and Wade Coleman, Business Administrator	Extra face masks on hand for anybody who forgets one or who cannot otherwise procure one.	Y
* **Use of face coverings (masks or face shields) by older students (as appropriate)**	• See above—face coverings shall be required at all times when inside, within six feet of another person. • Face coverings shall be required at all times while on a school bus.	Same as yellow.	Building Principals	See above (extra masks on hand)	Y
Unique safety protocols for students with complex needs or other vulnerable individuals	• Needs spelled out in IEPs shall be met, as usual, by the close collaboration of the IEP team. • Other unique situations will be addressed on a case by case basis, maintaining confidentiality at all times.	Same as yellow.	Building Principals, Kelle Heim-McCloskey, Director of Student Services	Depends on unique, individual situations	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Strategic deployment of staff	N/A				

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Enhanced Cleaning Protocols	Custodial Staff	Gerry Moore, Director of B&G	Live (hands on)	Sanitizer	July 1	August 31
Hand-Washing Expectations	Students	Building Principals	Live (first days of school)	Hand soap/sanitizer	August 31	September 3
Transportation (esp. bus) Expectations/Protocols	Students and Parents	Building Principals	Digital (before school) and live (in school)	N/A	August 24	September 3
Protocols/Expectations for Building Use by outside groups (esp. childcare)	YMCA & others	Wade Coleman, Business Administrator	Digital and phone conversations	N/A	July 1	ongoing
Personal safety protocols generally (Montco DOH)	Parents and Students	Building Nurses	Digital	N/A	August 24	ongoing
Nursing/illness protocols during the school day	Staff	Building Nurses	Digital and live	N/A	August 24	ongoing
Face Covering Protocols	Stakeholders	James Crisfield, Sup., and Building Principals	Digital	N/A	July 20	ongoing

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
County and state coordination	Montco DOH, PDE	James Crisfield, Superintendent	Digital and virtual (zoom)	March 15	ongoing
District plans for reopening	Stakeholders	James Crisfield, Superintendent	Digital and virtual (zoom)	March 15	ongoing
Individual School updates	School families	Building Principals	Digital (and virtual when feasible)	March 15	ongoing
Family choice of program	District families	Gary Abbamont, Assistant Superintendent	Digital (online survey/form)	July 21	July 31
Staff member plans and options	District Staff	Cathy Rossi, Director of Personnel	Digital and phone	July 1	ongoing

Health and Safety Plan Summary: Wissahickon School District

Anticipated Launch Date: July 21, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	See pp. 8-10 above.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	See pp. 10-15 above.

Requirement(s)	Strategies, Policies and Procedures
* Handling sporting activities consistent with the [CDC Considerations for Youth Sports](#) for recess and physical education classes Limiting the sharing of materials among students Staggering the use of communal spaces and hallways Adjusting transportation schedules and practices to create social distance between students Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars Other social distancing and safety practices	

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
* Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, students, or visitors to school Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols	See pp. 15-20 above.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
* **Protecting students and staff at higher risk for severe illness** * **Use of face coverings (masks or face shields) by all staff** * **Use of face coverings (masks or face shields) by older students (as appropriate)** **Unique safety protocols for students with complex needs or other vulnerable individuals** **Strategic deployment of staff**	See pp. 20-22 above.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Wissahickon School District reviewed and approved the Phased School Reopening Health and Safety Plan on July 20, 2020.

The plan was approved by a vote of:

_____ Yes

_____ No

Affirmed on (date signed): _____

By:

_____

(*Signature* of Board President*)

_____

(*Print Name of Board President*)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.