

MEETING MINUTES

[COMMUNICATIONS COMMITTEE]

Date	Start Time	End Time	Next Meeting	Next Time	Prepared by
1/6/2022	6:00 P.M.	7:05 P.M.	1/20/2022	6:00 P.M.	J.Morehouse

Attendees	
<u>Board Committee Members</u> Z. Karagiannakis, Chair A. Ginsburg D. Morris R. Chiavacci	<u>WSD Administrative Liaisons</u> J. Crisfield M. Dawan K. Rawlings J. Morehouse

Summary of Meeting	
1.	WSD Website Redesign/Communication Platform Updates
	The committee reviewed the rationale and timeline for the district website redesign, slated to be unveiled for the 2023-2024 school year. Ms. Rawlings shared the benefits of integrated communication platforms and trends in website design and vendor offerings. The committee discussed the following in reference to website changes: comparing our website to other schools' websites, redesigning board page to easily access items, bios for directors, description of board responsibilities.
2.	Additional Communication Topics/Ideas of Interest
	The committee discussed the following additional communication topics/ideas: school board section in regular newsletter, board briefs, interactive calendar.