

MEETING MINUTES

Policy Committee Meeting

Date	Start Time	End Time	Next Meeting	Next Time	Prepared by
4/18/2022	6:30 p.m.	7:00 p.m.	TBD	TBD	K. Meyer

Attendees	
<u>School Board</u> M. Bleefeld, Chair R. Chiavacci D. Frank Z. Karagiannakis D. Morris	<u>Wissahickon School District</u> J. Crisfield K. Meyer

Summary of Meeting	
	In year 2 of the Board policy manual review, the committee will review all employee-related policies (300, 400, and 500 series) in four parts; this is the fourth and final part for the 2021-2022 school year. We are working toward consolidating the employee-related policies into one series, 300s, as appropriate. The 300s section is renamed from 'Administrative Employees' to 'Employees,' and eventually, 400s and 500s sections will be incorporated into the 300s section and/or eliminated from the policy manual. At the end of the 2021-2022 school year, we will have one employee section, called 300 Employees.
1.	Policy 338 – Sabbatical Leave for Administrative Employees
	Policy 338 applies only to administrative employees who are members of the Wissahickon Administrators and Supervisors Association (WASA). Because sabbatical leave is an issue that can be negotiated under the employment agreement with WASA, it is recommended to keep this policy in the Board policy manual at status quo. There are no changes or revisions in this policy; this policy is for committee-review only. <i>This policy will be brought forward for First Reading on May 2, 2022.</i>
2.	Policy 338.1 – Sabbatical Leave for Certificated Employees
	This policy is renumbered from 438 to 338.1. Policy 338.1 applies only to certificated employees who are members of the Wissahickon Education Alliance (WEA). Because sabbatical leave is an issue that can be negotiated under the employment agreement with WEA, it is recommended to keep this policy in the Board policy manual at status quo. <i>This policy will be brought forward for First Reading on May 2, 2022.</i>
3.	Policy 351 – Drug and Substance Abuse
	This policy is revised to represent all employee groups – administrators, certificated, and support staff. The changes in this policy provide updates to the current legal requirements for districts to report incidents involving the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and

	Cosmetic Act. Policy 451.1 will be deleted from the policy manual. <i>This policy will be brought forward for First Reading on May 2, 2022.</i>
4.	Policy 357 – Look-Back Measurement for Health Plan Eligibility under the Affordable Care Act
	This policy is for review only, and there are no recommended changes. The provisions in this policy represent the regulations by the Internal Revenue Service (IRS). At Wissahickon, this policy applies only to variable employees, who are our bus and van drivers. Administrators, certificated staff, and other support staff have healthcare benefits provisions determined in their respective employment agreements. Policies 457 and 547 will be deleted from the policy manual.
5.	Policy 352 – Vehicle Control
	It is recommended to delete this policy from the manual because it is no longer relevant. Policy 810.2 School Bus and Commercial Motor Vehicle Drivers supersedes the provisions in this policy. <i>This policy will be brought forward for First Reading on May 2, 2022.</i>
6.	Policy 451.1 - Drug and Alcohol Abuse
	It is recommended to delete this policy. The provisions in this policy are incorporated into Policy 351 Drug and Substance Abuse. <i>This policy will be brought forward for First Reading on May 2, 2022.</i>
7.	Policy 452 – Vehicle Control
	It is recommended to delete this policy from the manual because it is no longer relevant. Board policy 810.2 School Bus and Commercial Motor Vehicle Drivers supersedes the provisions in this policy. <i>This policy will be brought forward for First Reading on May 2, 2022.</i>
8.	Policy 457 – Look-Back Measurement for Health Plan Eligibility under the Affordable Care Act
	It is recommended to delete this policy. The provisions in this policy are incorporated into Policy 357 Look-Back Measurement for Health Plan Eligibility under the Affordable Care Act. <i>This policy will be brought forward for First Reading on May 2, 2022.</i>
9.	Policy 547 – Look-Back Measurement for Health Plan Eligibility under the Affordable Care Act
	It is recommended to delete this policy. The provisions in this policy are incorporated into Policy 357 Look-Back Measurement for Health Plan Eligibility under the Affordable Care Act. <i>This policy will be brought forward for First Reading on May 2, 2022.</i>
10.	Policy 552 – Vehicle Control
	It is recommended to delete this policy from the manual because it is no longer relevant. Board policy 810.2 School Bus and Commercial Motor Vehicle Drivers supersedes the provisions in this policy. <i>This policy will be brought forward for First Reading on May 2, 2022.</i>
11.	Public Comments
	There are no public comments.