



**SECTION: LOCAL BOARD
PROCEDURES AND GOALS**

POLICY: 007

TITLE: DISTRIBUTION

ORIGINAL: October 23, 2017
MOST RECENT REVISION:
**LAST REVIEW BY POLICY
COMMITTEE:** April 28, 2020

I. PURPOSE

The Board adopts a Policy Manual as a useful guide for the Board; district administration, employees, and students; parents/guardians; and members of the community.

II. DEFINITIONS

None.

III. POLICY

- A. Copies of the policies shall be numbered and made available on the District's website. The original copy/record of the Policy Manual shall be maintained in the office of the Superintendent or designee.
- B. The Policy Manual shall be considered a public record and shall be made available for review by the public on the District's website and in the district offices during regular business hours.
- C. The Superintendent, in conjunction with the central office administrators, is designated to review existing policy in light of Board actions and revisions to state statutes and regulations, and to recommend to the Board such changes as may be necessary to maintain the Policy Manual in a current status.

IV. DELEGATION OF AUTHORITY

The Superintendent or designee shall maintain an orderly plan for the promulgation of policies to affected employees and shall provide easy accessibility to an up-to-date Policy Manual for all employees of the district.

V. REFERENCES

- 24 P.S. § 5-510
- 65 P.S. §§67.701 et seq.