



**SECTION: LOCAL BOARD  
PROCEDURES AND GOALS**

**POLICY: 010**

**TITLE: REIMBURSEMENT TO  
SCHOOL DIRECTORS**

**ORIGINAL:** December 5, 1983

**MOST RECENT REVISION:**

**LAST REVIEW BY POLICY**

**COMMITTEE:** April 28, 2020

**I. PURPOSE**

Reimbursement to school directors for actual and necessary expenses incurred by individual directors in attending Board-approved conferences, meetings, conventions, seminars, etc., or in discharging Board-assigned responsibilities relevant to school district programs or business, shall be consistent with the provision of state and federal laws and regulations..

**II. DEFINITIONS**

None.

**III. POLICY**

Expenses shall be submitted in itemized, written form to the entire Board for its formal approval and authorization for payment. Each request shall reasonably detail the reasons for the expenditure.

**IV. DELEGATION OF AUTHORITY**

None.

**V. REFERENCES**

24 P.S. § 4-407