



**SECTION: LOCAL BOARD
PROCEDURES AND GOALS**

POLICY: 016

**TITLE: STUDENT
REPRESENTATION**

ORIGINAL: April 26, 2004
MOST RECENT REVISION:
**LAST REVIEW BY THE
ADMINISTRATION:** April 28, 2020

ADMINISTRATIVE GUIDELINES

A. Responsibilities

- a. The student representatives:
 - i. Will be non-voting members of the Board of Directors.
 - ii. Will attend all public board meetings and must be willing to participate in discussions, raise questions and make recommendations at the discretion of the Board.
 - iii. Will attend executive sessions only by invitation of the President of the Board.
 - iv. Shall understand that the Board is a policy making body rather than an administrative body.
 - v. Will be provided the same agenda and back-up materials, with the exception of confidential information, which are sent to all Board members in advance of each meeting.
 - vi. Are expected to learn and follow the parliamentary procedures used in dealing with matters before the Board.
 - vii. Shall communicate to the Board any proper concerns of other students.
 - viii. Will also become nonvoting members of the Student Council if not already members.
 - ix. Shall communicate to respective student groups through the Student Council all policies, actions and decisions that are appropriate concerns of the students.
 - x. Must work closely with the high school principal to effectively represent the entire student body.
 - xi. Must be willing to work cooperatively for the benefit of education.
 - xii. Must develop a level of trust that will enable them to be contributing members of the Board.

B. Term of Office and Election Procedure

- a. There shall be two (2) student representatives to the Board of School Directors, a junior and a senior.
 - i. Each succeeding year a current sophomore will be selected to begin his/her term as a junior.
 - ii. To ensure continuity of student representation, a senior will be in the second year of his/her term, the junior in his/her first year.

- iii. The second runner-up in the election will become the alternate representative.
- b. The term of office will be for two (2) years running from July 1 through June 30.
 - i. All interested students in the designated grade will have an opportunity to be elected for this position based on the following criteria:
 - 1. Academic Standing
 - 2. Parental permission to serve as a Student Board Member.
 - 3. Composition of an essay as to why he/she wants to become a Student Board Member.
 - 4. An interview by members of the high school faculty and principal.
 - 5. An interview by the Wissahickon Board of School Directors.
 - c. Should multiple qualified candidates express interest in this position then a vote of students in the grade of the prospective representative will be conducted.
 - d. The recommendation of a minimum of two nominees for appointment as a Student Board Member shall be made by the high school principal. The Board of School Directors will interview candidates and then appoint a student representative during the June Public Board Meeting.
 - i. Student Board Members shall not have any voting privileges.
 - ii. Student Board Members shall not have access to any employee, student or personnel files or records, except to the extent access is afforded to the general public.
 - iii. Student Board Members shall not, as an individual, speak for nor represent the Board of School Directors except when directed to so by an unanimous vote of the members of the Board at a public meeting of the Board.

C. Removal

- a. The Student Representative may be removed at any time by a majority of the entire Board by vote at a Public Board Meeting.