



SECTION: PROGRAMS

POLICY: 113.5

**TITLE: WRAPAROUND STAFF
PROVIDED BY OUTSIDE AGENCIES**

ORIGINAL: May 14, 2012

CURRENT REVISION: December 7,
2020

**LAST REVIEWED BY THE
COMMITTEE:**

I. PURPOSE

- A. The Board recognizes that some students may seek to receive mental health services that provide therapeutic interventions to facilitate learning in District schools. For the purpose of this policy, such comprehensive/mental health services are referred to as wraparound services.
- B. The Board requires that wraparound services provided in the school setting be provided as efficiently and effectively as possible to promote learning for all students.

II. DEFINITIONS

- A. Agency - any organization, other than the District, that provides mental health services to District students. By way of example, these services may be provided by therapeutic support staff, behavior specialists, mobile therapists and other mental health care providers. An Agency is an independent contractor.
- B. Therapeutic Support Staff (TSS) - personnel provided by an Agency who work solely with an identified student and who provide interventions for behavioral or emotional needs of the specified student in the home or school setting. TSS are not employees of the District.
- C. Behavior Specialists - personnel supplied by an Agency who provide knowledge of behavioral interventions and who may assist in the development of a treatment plan for an identified student. Behavior Specialists are not employees of the District.
- D. Mobile Therapists - personnel provided by an Agency who provide physical or other forms of therapy in the home or in a school setting for an identified student.
- E. Treatment Plan - a plan developed by the Agency in conjunction with parents/guardians and the District, as necessary, that identifies specific goals and objectives designed to meet the emotional and behavioral needs of the student.
- F. Team Meeting - a meeting consisting of District staff, Agency personnel, a TSS, a TSS supervisor, and any other staff as appropriate. Parents/ Guardians may or may not attend. Team meetings at times will occur during the IEP meeting process for eligible students.

III. POLICY

- A. Agency personnel may request that a meeting be scheduled to discuss wraparound services for identified student(s). Prior to the team meeting the Agency shall:
 - a. Present to the District a permission form, signed by the parents/guardians, which permits the exchange of information and documents relating to a student;

- b. Provide the District with (1) copies of current clearance forms required by law for all wraparound staff who will provide services to a District student and (2) the written job description of any Agency staff who will provide services to the student;
 - c. Provide the District with proof of adequate liability insurance, as determined by the District, for the acts and/or omissions of those persons providing wraparound services to a District student;
 - d. Provide the District with a copy of the student's current treatment plan; and
 - e. Provide the District with a complete copy of any Agency policies applicable to the wraparound staff providing services to the student.
- B. Upon District review and approval of all required paperwork specified above, the Agency may schedule a meeting with the District, the purpose of which shall include, without limitation, the following:
- a. A review of the student's current treatment plan and the treatment plan's relationship to the student's current behavior in the school setting may be discussed at the meeting;
 - b. Identification and discussion of the expected roles of personnel who will provide wraparound services to a District Student; and
 - c. Supplying Agency personnel with a school calendar and all District policies and guidelines applicable to Agency personnel.
- C. All Agency personnel providing services within District buildings shall maintain students' confidentiality and shall sign a confidentiality acknowledgement form. Failure to do so may result in the immediate loss of the individual's professional access to District buildings.
- D. Agency concerns regarding student, teacher, or building issues shall be brought to the prompt attention of the building principal, designated building administrator, and/or the student's District case manager, if applicable.
- E. Agency personnel shall notify classroom teachers in advance of all visits, observations, and interactions.
- F. Agency personnel shall notify the designated building principal or designated building administrator in a timely manner of all cancellations of visits, observations, and interactions, or the absence of Agency personnel.
- G. Agency personnel working within the District shall adhere to all applicable District policies, procedures, and guidelines.
- H. Agency personnel working within the District shall not receive direct payment from the District for any services described in this policy.
- I. The District reserves the right to review services being provided to students and make a determination if services in the school setting should be modified or discontinued.
- J. The District at all times reserves the right to determine (1) whether to permit the performance of wraparound services by an Agency for any District student and (2) the terms of such performance. The District shall make this determination upon consideration of any applicable factors permitted by law, including but not limited to factors related to a student's educational needs, other supports provided to the student by the District related to the student's education, and the efficient and effective operation of the classroom and the school.

IV. DELEGATION OF AUTHORITY

The Superintendent or designee shall ensure that the provisions of this policy are followed and shall issue administrative guidelines to implement this policy, as needed.

V. REFERENCES

24 P.S. Sec 111, 510

18 Pa. C.S.A. Sec 9125

23 Pa. C.S.A. Sec 6301 et seq

Pol. 103, 103.1, 113, 113.1, 113.2, 216.1, 216.2, 818, 908