



SECTION: STUDENTS

POLICY: 209.2

TITLE: DIABETES MANAGEMENT

ORIGINAL: June 12, 2007

CURRENT REVISION: April 5, 2021

**LAST REVIEWED BY THE
COMMITTEE:**

I. PURPOSE

The Board recognizes that an effective program of diabetes management in school is crucial to the immediate safety as well as the long-term health of students with diabetes. The Board further recognizes that a program of diabetes management in school is necessary to ensure that students with diabetes are ready to learn and fully participate in school activities and to minimize the possibility that a diabetes-related emergency will disrupt classroom activities

II. DEFINITIONS

- A. **Diabetes Medical Management Plan (DMMP)** is a document describing the medical orders or regimen developed and signed by student's licensed health care provider and parent/legal guardian.
- B. **Individualized Education Program (IEP)** means the written educational statement for each student with a disability that is developed, reviewed and revised in accordance with federal and state laws and regulations. A student with a disability is a school-aged child within the jurisdiction of the district who has been evaluated and found to have one or more disabilities as defined by law, and who requires, because of such disabilities, special education and related services.
- C. **Section 504 Service Agreement (Service Agreement)** means an individualized plan for a qualified student with a disability which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit to and from school, and in all programs and procedures, so that the student has equal access to the benefits of the school's educational programs, nonacademic services, and extracurricular activities.
- D. A **qualified student with a disability** means a student who has a physical or mental disability, which substantially limits or prohibits participation in or access to an aspect of the district's educational programs, nonacademic services or extracurricular activities.
- E. **Trained Diabetes Personnel** are non-licensed school employees who have successfully completed the required training in diabetes care and treatment.

III. POLICY

- A. Before a student can receive diabetes-related care and treatment at a District school, the student's parent/legal guardian shall provide written authorization for such care and instructions from the student's licensed healthcare practitioner. The written authorization may be submitted as part of a student's DMPP.
- B. Diabetes-related care shall be provided in a manner consistent with Board policy, District procedures and individualized student plans such as Individualized Education Plans ("IEPs"), 504 Service Agreements and/or DMMP.
- C. To maintain a student's health and safety, each student's individualized plan shall address what information will be provided to school staff and other adults who have responsibility for the student in the school setting.
- D. Student health records shall be confidential and maintained in accordance with state and federal laws and regulations including the Family Educational Rights and Privacy Act ("FERPA").
- E. Trained Diabetes Personnel
 - a. The school nurse, in consultation with the Superintendent or designee, may identify as least one (1) school employee in each District school building to perform diabetes care and management for students. The identified school employee is not the school nurse and does not need to be a licensed health care practitioner. It is the expectation that the school nurse will perform the diabetes care and management for students, if the school nurse is available.
 - b. The identified employee has a right to decline the role of acting as the trained diabetes personnel.
 - c. If the identified employee accepts the role as acting as trained diabetes personnel, then such employee shall complete the training developed by the State or training offered by a licensed health care practitioner with expertise in the care and treatment of diabetes. The training must include, at a minimum, the following:
 - i. An overview of all types of diabetes;
 - ii. Means of monitoring blood glucose;
 - iii. The symptoms and treatment for blood glucose levels outside of target ranges;
 - iv. The symptoms and treatment of hypoglycemia, hyperglycemia and other potential emergencies; and
 - v. Techniques for administering glucagon and insulin.
 - d. The identified school employee shall complete such training on an annual basis.
 - e. Upon successful completion of the required training, individual trained diabetes personnel may be designated in a student's 504 Service Agreement or IEP to administer diabetes medication, use monitoring equipment and provide other diabetes care.
 - f. If diabetes-related care provided to a particular student by trained diabetes personnel will include the administration of diabetes medication via injection or infusion, the Board shall require the following:
 - i. The parent/legal guardian and the student's licensed health care practitioner must provide written authorization for the administration of diabetes medication via injection or infusion; and
 - ii. The trained diabetes personnel must receive annual training for the administration of diabetes medication via injection or infusion from a licensed health care practitioner with expertise in the care and treatment of diabetes.

F. Training of Other School Personnel

- a. School employees, including classroom teachers, lunchroom staff, coaches and bus drivers, shall receive annual training in diabetes care. The training shall be appropriate to their responsibilities for students with diabetes.

G. Transportation of Students with Diabetes

- a. A student's individualized plan may require the District to provide the driver of a school bus or school vehicle, who provides transportation to a student with diabetes, with an information sheet that includes the following: identifies the student with diabetes; identifies potential emergencies that may occur as a result of a student's diabetes and the appropriate responses to such emergencies; and provides a telephone number of a contact person in case of an emergency involving the student with diabetes.

H. Student Possession and Use of Diabetes Medication and Monitoring Equipment

- a. Prior to student possession or use of diabetes medication and monitoring equipment, the Board shall require the following:
 - i. A written statement from the student's licensed health care practitioner that provides the name of the drug, prescribed dosage, the times when the medication is to be taken or the monitoring equipment to be used, the specific time period for which the medication or monitoring equipment is to be used, and the diagnosis or reason the medicine or monitoring equipment is needed. The student's licensed health care practitioner shall indicate the potential of any serious reaction to the medication as well as any necessary emergency response. The student's licensed health care practitioner shall state whether the student is competent to self-administer the medication or monitoring equipment and whether the student can practice proper safety precautions for the handling and disposal of the medication and monitoring equipment.
 - ii. A written request from the parent/legal guardian that the District comply with the instructions of the student's licensed health care practitioner. The parent/legal guardian's request shall include a statement relieving the District, or any employee of the District, of any responsibility for the prescribed medication or monitoring equipment. Parent/legal guardian must further acknowledge that the District, or any employee of the District, bears no responsibility to ensure that the medication is taken by the student and the monitoring equipment is used.
- b. A written acknowledgment by the school nurse that the student with diabetes has demonstrated that he or she is capable of self-administration of the medication and the use of the monitoring equipment.
- c. A written acknowledgment by the student with diabetes that he or she has received instruction from the student's licensed healthcare practitioner on the proper safety precautions for the handling and disposal of the medications and monitoring equipment.
- d. The written acknowledgment shall also contain a provision stating that the student with diabetes will not allow other students to have access to the medication and monitoring equipment and that the student understands appropriate safeguards.
- e. The written requests for student possession and use of diabetes medication and monitoring equipment shall be reviewed annually along with the required written statements from parent/legal guardian and the student's licensed health care practitioner.

- f. If there is a change in the student’s prescribed care plan, level of self-management, or school circumstances during the school year, the parent/legal guardian and the student’s licensed health care practitioner shall update the written statements.
- I. Revocation of Student’s Possession and Use of Diabetes Medication and Monitoring Equipment
 - a. Students with diabetes shall be prohibited from sharing, giving, selling and using diabetes medication and monitoring equipment in any manner other than which it is prescribed during school hours, or any time while on school property, or at any District-sponsored activity and/or during times spent traveling to or from school or such District-sponsored activity.
 - b. The District may revoke or restrict a student with diabetes’s privileges to possess and self-administer diabetes medication and operate monitoring equipment due to noncompliance with District rules and provisions of a student's service agreement, IEP or due to demonstrated unwillingness or inability of the student to safeguard the medication and monitoring equipment from access by other students.
 - c. Violations of this policy may result in disciplinary action in accordance with Board policy and applicable procedural safeguards under State and/or Federal law.
 - d. If the District prohibits a student with diabetes from possessing and self-administering diabetes medication and operating monitoring equipment, or if a student with diabetes is not capable of self-administering diabetes medication or operating monitoring equipment, then the District shall ensure that the diabetes medication and/or monitoring equipment is appropriately stored in a readily accessible place in the school building attended by the student with diabetes. The school nurse and other identified school employees shall be informed regarding the location of the diabetes medication and monitoring equipment and the means to access them.

IV. DELEGATION OF RESPONSIBILITY

- A. The Superintendent or designee, in conjunction with the school nurse(s), shall develop administrative guidelines for the care and treatment of students with diabetes in the school setting.
- B. The Superintendent or designee shall coordinate training for school employees. Such training may be included in the District’s Professional Education Plan.
- C. The Superintendent or designee shall annually distribute to all staff, students and parents/legal guardians this policy.

V. REFERENCES

- 24 P.S. 1401
- 24 P.S. 1414.5
- 24 P.S. 1414.3
- 24 P.S. 1414.4
- 24 P.S. 1414.7
- 24 P.S. 1409
- 22 PA Code 12.41
- 22 PA Code 12.3

Pol. 103.1
Pol. 113
Pol. 209
Pol. 209.1
Pol. 113.1
Pol. 216.1
Pol. 113.4
Pol. 218
Pol. 100
Pol. 210