



**SECTION: STUDENTS**

**POLICY: 210**

**TITLE: USE OF MEDICATIONS**

**ORIGINAL:** June 24, 2002

**CURRENT REVISION:** April 5, 2021

**LAST REVIEWED BY THE  
COMMITTEE:**

**I. PURPOSE**

The Board shall not be responsible for diagnosis and treatment of student illness. The Board, school nurse, school administration, and school physicians discourage the practice of taking medication in the school. In some situations, however, the attendance of a student is dependent upon receiving medication while at school because failure to take such medicine would jeopardize the health of the student. If a student is required to take medication during school hours, s/he must comply with the required procedures.

**II. DEFINITIONS**

For purposes of this policy, **medication** shall include all prescription and over-the counter (OTC) medicines.

**III. POLICY**

- A. Before any medication may be administered to or by any student during school hours, the Board shall require the written request of the parent or doctor giving permission for such administration and relieving the Board and its employees of liability for administration of medication.
- B. The written authorization from the parent or doctor must include the following information:
  - a. The purpose of the medication
  - b. Date
  - c. Full name of student
  - d. Name of medication
  - e. Dosage
  - f. Time schedule for administration
  - g. Length of time to be administered
  - h. Diagnosis
  - i. Possible side effects
  - j. Signature of physician

**IV. DELEGATION OF AUTHORITY**

- A. The Superintendent or designee in conjunction with the head nurse shall develop procedures for the administration and self-administration of students' medications.
- B. The school nurse or designee shall administer all medications during the school day. In some situations, and in accordance with law and Board policy, the student may self-administer

medication under the supervision of the school nurse or designee (the designee must be a District employee) upon written request.

- C. All District employees involved in administration or supervision of self-administration of medication shall receive appropriate training from the school nurse before performing this responsibility.
- D. The principal and the head nurse shall review regularly the procedures for administration and self-administration of medications and shall evaluate record-keeping, efficacy and safety practices.

**V. REFERENCES**

24 P.S. 510

22 PA Code 12.41

24 P.S. 1414.1

Pol. 210.1

24 P.S. 1401

24 P.S. 1402

24 P.S. 1409

22 PA Code 12.3

Pennsylvania Department of Health Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care, March 2010