



SECTION: STUDENTS

POLICY: 229

TITLE: FUNDRAISING

ORIGINAL: June 26, 2006

CURRENT REVISION:

LAST REVIEWED BY THE

ADMINISTRATION: March 23, 2021

ADMINISTRATIVE GUIDELINES

- A. District facilities are not to be used for income-generating activities, which are commercial in intent or for realizing personal gain.
- B. In general, the Board does not desire to overburden parents, citizens or local merchants with the support of school activities or to have the students in competition with local merchants. Although not components of the educational structure, there are groups which share the interests of the school district and which periodically raise funds to support school activities. Such groups include the Home and School Association, booster clubs, etc.
- C. School Fundraising
 - a. All fundraising activities by students, student organizations, school related organizations (e.g., PTA/PTO, booster clubs) must comply with any applicable local ordinance(s) and must receive the advance approval of the principal/designee. Written requests that fully describe the need for funds, the fundraising plan, and the use of the proceeds shall be delivered to the principal at least one (1) week in advance of the date the fundraising activity is to begin. The principal shall base his/her decision regarding such requests upon the need for funds, the type of merchandise or services offered, the frequency of fundraising activities, community reaction to these activities and other criteria deemed appropriate.
 - b. Principals will be responsible for notifying parent groups and coaches/sponsors of this policy.
 - c. At no time shall fundraising activities interfere with the instructional program.
 - d. It is permissible for students to sell instructional materials such as paper, pens and notebooks. Schools/organizations may also sell certain specialized merchandise such as caps and sweaters bearing the school name.
- D. Community Fundraising
 - a. Non-school related groups are those agencies not having a direct relationship or identification with a specific school building such as a private business or service club. Any non-school related group wishing to raise funds on a community-wide basis outside of school buildings for the benefit of the District shall be required to coordinate their activities through the Superintendent's office to reduce the possibility of duplication of efforts.

- b. The Superintendent has the right of refusal if funds are not appropriate for use in the District. When students are the beneficiaries of fundraising activities, the funds collected shall be turned over to the school and redistributed to the students at the direction of the building principal.
- c. Solicitation for funds by charitable organizations shall require the approval of the Superintendent.
- d. The Superintendent or his/her designee may permit nonprofit civic or cultural organizations to advertise shows, events or activities, distribute free tickets or ticket discounts or options or make commercial announcements in the schools. Schools shall not sell tickets, collect funds or distribute advertising literature without prior approval of the Superintendent or his/her designee.

E. Donations

- a. Fundraisers may involve the collection of materials that are of high educational value with little or no advertising intent or emphasis. The Superintendent shall approve materials donated from commercial, political, religious or other non-school sources with the intent of being used in the schools before being distributed. This approval may be given to materials that are of obvious educational quality, that supplement and enrich text and reference book materials for definite school courses, that are timely and up-to-date, and that are consistent with the District mission.