



SECTION: STUDENTS

POLICY: 259

**TITLE: PROMOTION AND
RETENTION**

ORIGINAL: November 10, 2003

CURRENT REVISION:

**LAST REVIEWED BY THE
ADMINISTRATION:**

ADMINISTRATIVE GUIDELINES

- A. Determination of promotion or retention shall be based on whether each student has achieved the District content academic standards and essential learnings established for the assigned grade level. This decision shall be based on a variety of factors including but not limited to grades, test scores and other assessment data, portfolio information, graduation requirements, and building team (teacher, counselor, principal) input. Teachers are expected to differentiate their instruction to meet the needs of all students in their classrooms.
- B. A student shall be promoted when he/she has successfully
 - a. completed the course requirements and essential learnings (see attached) at the presently assigned grade level;
 - b. achieved the academic content standards established for the present grade level based on the results of assessment; and
 - c. demonstrated the degree of social, emotional, and physical maturation for a successful learning experience at the next level.
- C. Students who are not making adequate progress toward achieving proficiency in District academic content standards, essential learnings and/or grade level requirements, shall be identified by the classroom teacher and referred to the building Child Study Team. A remediation plan will be designed and implemented for students who qualify for such services because they risk being retained in their current grade level for another academic year. Other remediation services, supplied by parents/guardians outside of the District offering, may be accepted for remediation as determined by the Child Study Team at each school.
- D. The Child Study Team will review the individual student learning needs of referred students and discuss, document, and implement specific interventions designed to assist each student in meeting the academic standards and essential learnings required to be promoted to the next grade level. The Child Study Team will review the student's progress at each report card period. The interventions will be monitored and documented to determine the student's progress.
- E. Communication with parents will take place as part of the review and planning process. Parent involvement in the process of planning to support the learning needs of students is considered a critical component of providing support to meet the needs of each student.
- F. Changes and/or modifications to the existing interventions may be made at that time.
- G. A summer school program will be mandated for secondary students who do not meet grade level expectations and are not promoted to the next grade level.