

Wissahickon School  
District  
Ambler, Pennsylvania 19002

SECTION: BUSINESS  
(3000)

TITLE: **DISPOSAL OF  
EXCESS  
AND OBSOLETE  
SCHOOL DISTRICT  
SUPPLIES,  
EQUIPMENT,  
FURNITURE &  
OTHER PROPERTY**

FIRST READING: November 28, 1983  
SECOND READING: December 5, 1983  
ADOPTED: December 5, 1983  
REVISED:

As the need arises, but at least once each year, all principals and directors shall send a list of any excess or obsolete property to the Business Office.

The Business Manager and Director of Buildings and Grounds shall review listed items and arrange for disposal of those items with no value.

Those items that have value shall be properly inventoried and stored pending future use, trade-in, or sale.

Periodically items may be offered for sale to the general public, after notice and advertising.